

JOB POSTING

Ka'asbā'e T'oh – Language Nest Manager

Reports to: Language Coordinator and Language Director

Job Duration: Part-time until September 2023 at which time this would be a full-time position

Summary: This position is focused on building capacity to fill a full-time role within the Language Nest program in Dease Lake for September, 2023. The role will evolve over the 2022-23 year starting off with part time hours for allotted time to participate in the TCG MAP and build Tāltān proficiencies during the first year and then the position will evolve to a full-time position in September 2023 to coincide with the opening of the language nest.

Your duties will first consist of language learning through participating in the TCG MAP, developing a strategic nest management plan that will be implemented in September 2023, developing Nest language resources, attending mandatory training offered through FPCC and other training opportunities that arise, and observing other language nest programs. As future nest manager as the role transitions to full time hours, your role will be to oversee the day-to-day operations of the nest, manage staff, communicate to parents, and perform tasks related to the nest programming as directed by the Tat'ah Language Programming Coordinator.

Responsibilities:

- Participate in FPCC Language Nest training modules.
- Travel to Richmond, BC for FPCC Language Nest training.
- Observe Iskut language nest programming.
- Participate in training directed by the Tat'ah Language Programming Coordinator and Language Director.

- Develop a strategic plan for managing day-to-day operations of a language nest.
- Participate in the TCG Mentor Apprentice Program.
- Develop language nest learning resources.
- Facilitate training and team building exercises with all nest staff in order to foster a healthy working relationship and team dynamic.
- Collaborate with the Tat'ah Language Programming Coordinator in the development of training materials for nest staff that will be under the nest manager's leadership.

Qualifications and Requirements:

- Excellent computer skills.
- Familiar with Microsoft programs.
- Efficient with email.
- Experience managing projects, programs, and staff.
- Commitment to learning the Tāltān language. This will be achieved through a mandatory participation requirement in the Mentor Apprentice Program offered by TCG's Language Department.
- Experience working in the language and knowledge of the language.
- Preference will be given to those who have completed a university degree, certificate, or equivalent in a field related to language revitalization.
- Mandatory participation in the MAP program

Personal Skills & Attributes:

- Excellent reading and interpretation skills.
- Excellent organization skills.
- Ability to follow instructions, both written and verbal.
- A methodical and organized approach to work.
- Must be able to work independently.
- Excellent leadership skills.

Remuneration and Work Hours:

- Rate will be \$35.00 hourly
- September 2022 through September 2023 will be 20 hours weekly
- September 2023 on will be 35 hours weekly (full time hours)

Work location: This position requires the applicant to be located in Dease Lake BC.

How to apply: Please email your resume and cover letter stating, 'why you're the perfect candidate,' in PDF file format to hr@tahtan.org with subject as "**Nest Manager**" Application, Attention Language Director"

Tahtans are encouraged to apply via OnTrack

Any questions? Contact Hayle Gallup at languagecoordinator@tahtan.org or Pamela Labonte at languagedirector@tahtan.org

Deadline for Application: July 8th, 2022

(Note: We reserve the right to hire sooner than the deadline if we secure a qualified candidate).