TAHLTAN CENTRAL GOVERNMENT

JOB POSTING

Tatl'ah (Dease Lake) Language Support

Reports to: Tatl'ah Language Programming Coordinator

Job Duration: Full-time

Summary:

The Tahltan Central Government (TCG) Language Department is seeking a full-time Tatl'ah (Dease Lake) Language team member to support on the ground language programming and initiatives within Tatl'ah (Dease Lake). Reporting directly to the Tatl'ah Language Programming Coordinator, you will work alongside the coordinator to provide support for the planning and delivery of language programming and initiatives for the Dease Lake Community. Responsibilities also include supporting the TCG Language Director with Nation-wide language initiatives. This unique opportunity will have you working directly with fluent speakers, community members, and Youth in Dease Lake and the Nation!

Responsibilities: (Include but are not limited to)

- Assist Tatl'ah Language Programming Coordinator with the planning of and day-to-day facilitation and operation of language programs and initiatives within Tatl'ah.
- Assist Tatl'ah Elders with technology.
- Develop and maintain strong working relationships with the Nation's Elders and speakers.
- Assist in the recording/documenting of the language.
- Participate in training recommended and organized by the Tatl'ah Language Programming Coordinator and Language Director.
- Assist coordinator with community language meetings and presentations.
- Assist coordinator with set-up and take-down of language events.

- Travel with coordinator for projects, meetings, and research.
- Assist coordinator with administrative tasks.
- Oversee, under the direction and daily reporting of/from the coordinator, on the ground operations when coordinator is out of the community.
- Report weekly to the Tatl'ah Language Programming Coordinator.

Qualifications and Requirements:

The successful applicant must have:

- Desire to build relationships with fluent Tahltan speakers and Elders
- Familiarity with the Tāłtān language and/or a keen interest in learning the Tāłtān language.
- Familiarity with all Microsoft programs or commitment to learn.
- Criminal Record Check for working with children.

Existing relationships with fluent speakers in community will be a strong asset to your application.

Personal Skills & Attributes:

- Commitment to create a safe and harmonious environment for everyone to access and learn the Tāłtān language.
- Ability to follow instructions, both written and verbal.
- A willingness to learn new skills.
- Must be able to work independently and creatively on projects and initiatives pertaining the Tāłtān language.
- Ability to be organized, punctual, and reliable.

Remuneration and Work Hours:

- Salary will be competitive and negotiable.
- Work hours will be 9:00am to 5:00pm, Monday to Friday 70 hours biweekly.

However, hours of work may vary and may be irregular dependent on projects, programs, and initiatives that the Language team is prioritizing at the time.

Work location: This position requires the support worker to be located in Dease Lake.

How to apply: Please email your resume and cover letter stating, 'why you're the perfect candidate,' in PDF file format to hr@tahltan.org, with the subject **"Tatl'ah (Dease Lake) Language Support" Application, Attention Tatl'ah Langugae Programming Coordinator and Language Director"**

Tahltans are encouraged to apply via OnTrack

Any questions? Contact **Hayle Gallup** languagecoordinator@tahltan.org, or **Pamela Labonte** at languagedirector@tahltan.org.

Deadline for Application: **November 4, 2022**

(Note: We reserve the right to hire sooner than the deadline if we secure a qualified candidate).