TAHLTAN CENTRAL GOVERNMENT

Invitation for Expression of Interest

Tahltan Heritage Trust Board of Directors

Summary: The Tahltan Nation is looking for new Tahltan or Non-Tahltan Trustees to help oversee and manage the Tahltan Heritage Trust. If selected, the Trustees will serve as a Director of the Tahltan Legacy Corporation (the corporation that acts as the Trustee for the Tahltan Heritage Trust).

Background: The Tahltan Heritage Trust was established in January 2007 to ensure money received from companies operating in Tahltan Territory was kept secure for future generations of Tahltans while allowing some funds to be distributed to select community initiatives that benefit Tahltan members. The directors of the Trust are responsible for ensuring that the trust funds are invested responsibly to protect the principal amount and to generate a return that may either be reinvested or distributed to fund Nation initiatives.

Application Process:

The following summarizes the application process:

- **Please submit your Expression of Interest by providing your resume and cover letter by November 25, 2022 by 5:00 PM.**
- Applicants under consideration may be asked to attend multiple interviews.
- The TCG will make all final decisions on board appointments.

Assessment Criteria:

In nominating and appointing directors to help manage the Tahltan Heritage Trust, we are generally seeking candidates with the following skills, experience, and attributes:

- Seasoned business or professional experience in entrepreneurship, accounting, legal, finance, board governance, and other relevant experience;
- Board experience at the policy-making level in business, finance, or governance;
- Willingness to devote the time required to carry out directors' duties;

- Expertise that is useful to the Tahltan Legacy Corporation and complementary to the background and experience of the other Directors;
- An understanding of Tahltan issues and culture and experience in working proactively effectively with First Nations;
- Sound personal and professional integrity, inquiring and independent mind, practical wisdom, mature judgment;
- Participation in regular communication and collaboration efforts between the Tahltan Central Government and the Shareholders for the benefit of the Tahltan people; and,
- Generally, keeping the Tahltan people and Tahltan Governments up-to-date on activities through reports and community meetings.

Roles and Responsibilities:

Each Director and the Board as a whole are responsible for:

- Engaging an Investment Manager and Professional Management of the Trust;
- Developing / following the Trust Agreement and investment policies;
- Approving annual income distributions;
- Monitoring financial performance and overseeing an annual third-party audit;
- Preparing an Annual Report, including financial statements;
- Annual reporting to Tahltan membership;
- Holding regular Trustee meetings;
- Understanding and representing the interests of the Tahltan Nation;
- Practicing risk management through the development of effective internal controls and policies;
- Proactively communicating and maintaining a positive relationship with the TCG, Iskut Band Council, Tahltan Band Council, and the Tahltan population; and,
- Conducting or participating in periodic evaluations.

Contact and Submission Instructions:

If you are interested in serving as a Director for the Tahltan Heritage Trust or have questions, please direct inquiries and send your resume and cover letter by **November 25th, 2022, by 5:00 PM** to **HR@tahltan.org** at or in person at the office of the TCG.