CALLING ALL CATERERS

TAHLTAN CENTRAL GOVERNMENT

Request for Proposal: Catering Services

The Tahltan Central Government is seeking proposals from qualified catering service providers to deliver food and beverage services for a three-day event in territory between April 9-11, 2026.

We are seeking a caterer capable of providing high-quality, professional services that reflect our commitment to community, cultural respect, and excellence. The successful proponent will work collaboratively with our team to ensure a positive and seamless experience for all attendees.

Scope of Work & Responsibilities

The successful proponent will be responsible for providing comprehensive catering services for the three-day event. Responsibilities will include, but are not limited to, the following:

1. **Food and Beverage Services**
   The caterer will provide breakfast, lunch, dinner, drinks and light snacks throughout the days for registered guests, and a public lunch service estimated at approximately 120 attendees.
   All meals must include appropriate accommodations for dietary restrictions and allergies.
2. **Setup and Cleanup**
   The caterer will be responsible for all setup and teardown associated with meal services, including the provision of necessary equipment, service ware, and related items. At the conclusion of each service period, the caterer will remove waste and restore the service areas to their original condition.
3. **Staffing and Service**
   The caterer will provide sufficient qualified staff to deliver professional and timely service. All staff must comply with applicable food safety and health regulations.

Closing Date & Submission Requirements

Proposals must be received by **Thursday, March 12, 2026 at 5:00PM PST**. Late, incomplete, or improperly submitted proposals will not be considered and may be disqualified.
Proposals must be submitted to:

Vanessa McLean
Employment & Business Director
Tahltan Central Government
employmentdirector@tahltan.org

Sascha Llewellyn
Employment & Business Coordinator
Tahltan Central Government
employmentcoordinator@tahltan.org

Any questions regarding this RFP must be submitted to either Vanessa McLean or Sascha Llewellyn.